



Important Information for Prospective FBA Board Members

“If your actions inspire others to dream more, learn more, do more and become more, you are a leader.” - John Quincy Adams

The Florida Bicycle Association (FBA) is actively seeking leaders to join the Board of Directors to support our mission and vision.

Being an FBA board member means working to ensure that the organization remains fiscally sound, grows to its fullest potential and adheres to the highest standards and ethics. FBA board members connect to local residents and organizations to increase awareness and support of FBA. It also means having a good time - after all, we are a cycling organization!

If you are considering a volunteer position on the FBA Board of Directors, the information below will be valuable in your decision to make a commitment to serve.

About FBA

- Our Mission is to encourage more people to bicycle through education and advocacy
- Our Vision is for bicycling to be safe, accepted and encouraged in Florida

FBA was incorporated in 1997 for educational and charitable purposes. FBA is a not-for-profit, tax-exempt corporation under Section 501(c)(3) of the Internal Revenue Code.

FBA is the only statewide member-driven organization working for bicyclists. We work with law enforcement, educators, media, local advocates, state agencies and national organizations to improve the bicycling environment in Florida.

FBA board members are elected from the membership of the organization. Members in good standing must submit a letter of interest and qualifications to the Board for consideration. Prospective board members must attend at least one Board of Directors meeting to earn eligibility for vacant Board positions. Applicants are nominated by a Selection Committee, vetted, and then approved by the Board of Directors.



Board members serve two-year terms, up to three consecutive terms (for a possible total of six years). Officers (President, Vice President, Secretary and Treasurer) are elected at the Annual Meeting and serve for one year. FBA has Directors and Officers insurance. FBA's bylaws require 3 to 11 Board Members.

Expectations for Board Members

Below is a list of expectations of FBA board members, including the anticipated time commitment for each area.

- Be a FBA member!
 - Membership fees start at \$15 a year
 - If you are not already a member, you can join today through [Club Express](#).
- Participate in quarterly in-person meetings (*4-8 hours every 3 months, depending on travel time*)
 - Board meetings are held quarterly in rotating locations across the State to make it easier for all Directors to attend each meeting. Another benefit of meeting in different locations across the State is connecting directly with local clubs and residents to better understand their priorities.
 - A typical board meeting lasts approximately 3 hours, normally followed with an open meeting for local FBA members that focuses on education and networking.
 - Board members are expected to review all meeting documents in advance and come prepared to discuss agenda items.
- Participate in monthly teleconferences (*1 hour every month for teleconference; expect 30-60 additional minutes of prep time depending on your committee assignments*)
 - Monthly teleconferences (or video conferences) are held once a month, typically on the first Wednesday of the month in the early evening.



- The Board President has the discretion to cancel or reschedule the monthly teleconferences (i.e. they may not occur each month).
- To actively participate, stay informed about Board and committee matters, prepare for meetings, and review the agenda in advance.
- Commit to raise at least \$500 annually (*Board Member's discretion to reach goal*)
 - All FBA board members are expected to demonstrate their support of FBA's mission and vision by making a financial commitment to "get or give" \$500 each year.
 - Many employers will match their employees' charitable donations, which may make this financial commitment more manageable.
 - Revenue collected from memberships or advertisement contracts secured by FBA board members is credited towards the individual \$500 fundraising goal.
- Provide your input to shape FBA's policies and programs (*always!*)
 - The most important thing we ask of a FBA board member is to actively participate in the decision-making process to develop effective policies and programs.
 - If you are reading this document, the FBA Board of Directors has already shown an interest in your unique background and skill set!
 - This means that you don't have to be an athlete, or own a garage full of bicycles. We need professionals who have demonstrated knowledge and experience in specific skill areas.

Interested?

Contact [Becky Afonso](#), FBA's Executive Director, with questions and for more information.